



Malcolm J. Costa  
President/CEO  
Paul Kelly  
Board Chair

October 29, 2021

To: Board of Trustees  
From: Malcolm J. Costa *MJC*  
Re: ACTIONS TAKEN BY BOARD – October 28, 2021

The following are decisions made at the Board Meeting on October 28, 2021:

- Approved ACCESS Inc. for Private Sector representation
- Accepted Paul Kelly as the representative for ACCESS Inc. (Private Sector)
- Accepted Amy Hopkins as representative of FirstEnergy (Private Sector)
- Seated Amy Hopkins (Private Sector-FirstEnergy)
- Approved contract with Axxess Pointe for a Community Health Worker (\$66,000)
- Approved Ohio Housing Finance Authority Utilities Plus application (\$330,890)
- Approved request for additional Community Development Block Grant funds
- Approved waiving the Summit County residency employment requirement for two years (effective November 1, 2021)
- Approved suspension of Head Start Policy Council hiring approval, subject to approval by Policy Council
- Approved 2020 403(b) (retirement) audit
- Approved 2020 GOHIO (health insurance) audit
- Approved September 2021 Summary Budget and Financial Reports
- Approved, ratified and confirmed Child and Adult Care Food Program (CACFP) budget for the period October 1, 2021 to September 30, 2022 (\$801,606.12)
- Approved contract with Cavanaugh for installation of temporary enclosure panels at Barberton Head Start (\$27,936)
- Approved contract with AI's Courier Service for daily delivery of interoffice mail for the period November 1, 2021 to October 31, 2022 (\$325/weekly; \$41,808/annually)
- Approved cleaning services contracts for Arlington CDC (Cardinal - \$18,747.05; 3rd year - \$19,309.36), Oak Creek CDC (Cardinal - \$15,472.66; 3rd year - \$16,067.45), Corporate Office (Cardinal - \$21,168.00; 2nd and 3rd year - \$22,050.00), 230 West Center Street (JanPro - \$6,091.60), Springfield Outreach (Cardinal - \$8,792.00; 3rd year - \$9,106.00), Barberton Outreach (JanPro - \$6,529.63) for the period November 1, 2021 to October 31, 2022 with 2nd and 3rd year options at same rate except where noted
- Approved Huntington Mastercard statement ending 9/27/21 (\$5,587.13)
- Approved, ratified and confirmed hiring exception of Allyson James (Human Resources Director) (hiring above mid-point salary)
- Approved title change of Head Start "Consultant" to "Coordinator"
- Accepted September 2021 Pathways Hub reports
- Accepted September 2021 Home Energy Assistance Program (HEAP) reports
- Accepted September 2021 Home Relief Grant report
- Accepted September 2021 Head Start reports
- Accepted resumption of the Head Start Home Based Program
- Approved extension of the CHORE Program to provide snow removal for up to 100 participants